

Appendix 5: Location specific Shipping Instructions

Applicable to ZF Steyr Präzisionstechnik GmbH und ZF Steyr Ges.m.b.H.
Edition 28.10.2016

Address

ZF Steyr Präzisionstechnik GmbH
Schönauerstraße 5
4400 Steyr
Österreich

1. Documentation required for incoming goods

- All documents (delivery note in duplicate, load carrier accompanying note, etc.) to be attached to the consignment note in a closed envelope
- It is not allowed to stick any goods labels to any load carrier

2. Requirements for the forwarder's equipment

- Only lateral loading and unloading of trucks with canvas cover is possible
- No processing, loading/unloading of box-body vehicles. Goods delivered in box-body vehicles will not be unloaded.
- Delivery of maritime containers is not possible.
- Suitable means (anti-slip mats, lashing straps, etc.) for cargo tie-down (forwarder's responsibility)
- When entering the plant all truck drivers have to carry appropriate safety equipment (Safety shoes, Reflective vest)

3. Requirements for the forwarder's behavior

- Any demurrage charges accrued for waiting times during loading and unloading are not accepted.
- Unloading outside the specified periods only upon agreement
- Any costs accrued for delayed delivery to the customer will be passed on to the forwarder
- Please immediately inform us if the specified delivery dates cannot be met

4. Goods receipt opening hours

- In Steyr there are two receiving and unloading points:
 - Goods receipt housing
 - Central goods receipt
- Opening Hours 07.00 a.m – 02.00 p.m

5. Contacts

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6. Orientation map

