



Appendix 5: Location specific forwarding instructions

Valid for location Lemförde / Division C und T

Version: 10.08.2018

1. Necessary additional documents for the goods receipt

- Delivery note and fully completed waybill
- For custom shipments additional accompanying document T1, trade invoice, Waybill AWB or B/L or CMR, ATR

2. Requirements for the equipment of the forwarder

- Only sideway loading and offloading of canvas cover trucks possible
- No processing of box trucks respectively only after prior consultation
- Delivery of sea containers only possible with prior arrangement.

3. Requirements for the forwarder

- Register of the vehicles at the office.
- Securing of the load has to be done by the driver.
- All passengers have to wear the reflective vest (Norm EN 471) and safety shoes (DIN EN ISO 20345 / obsolete: DIN EN 345) when leaving the truck.

4. Contact

Function	Name	Phone +495474 / 60-	E-Mail
Inbound			
	Udo Meier	-2086	udo.meier@zf.com
	Holger Meyer	-2162	holger.meyer@zf.com
	Holger Wehming	-3995	holger.wehming@zf.com
Dispatch			
	Udo Meier	-2086	udo.meier@zf.com
	Holger Meyer	-2162	holger.meyer@zf.com
	Holger Wehming	-3995	holger.wehming@zf.com



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5. Opening hours goods receipt

Goods receipt				Opening hours		Comment
Plant	Location	Building	Gate	Working day	Time	
MAC	Alter Bahndamm 12 49448 Lemförde	07	1	Mo – Fr.	7:00 – 15:15	

6. Opening hours outgoing goods

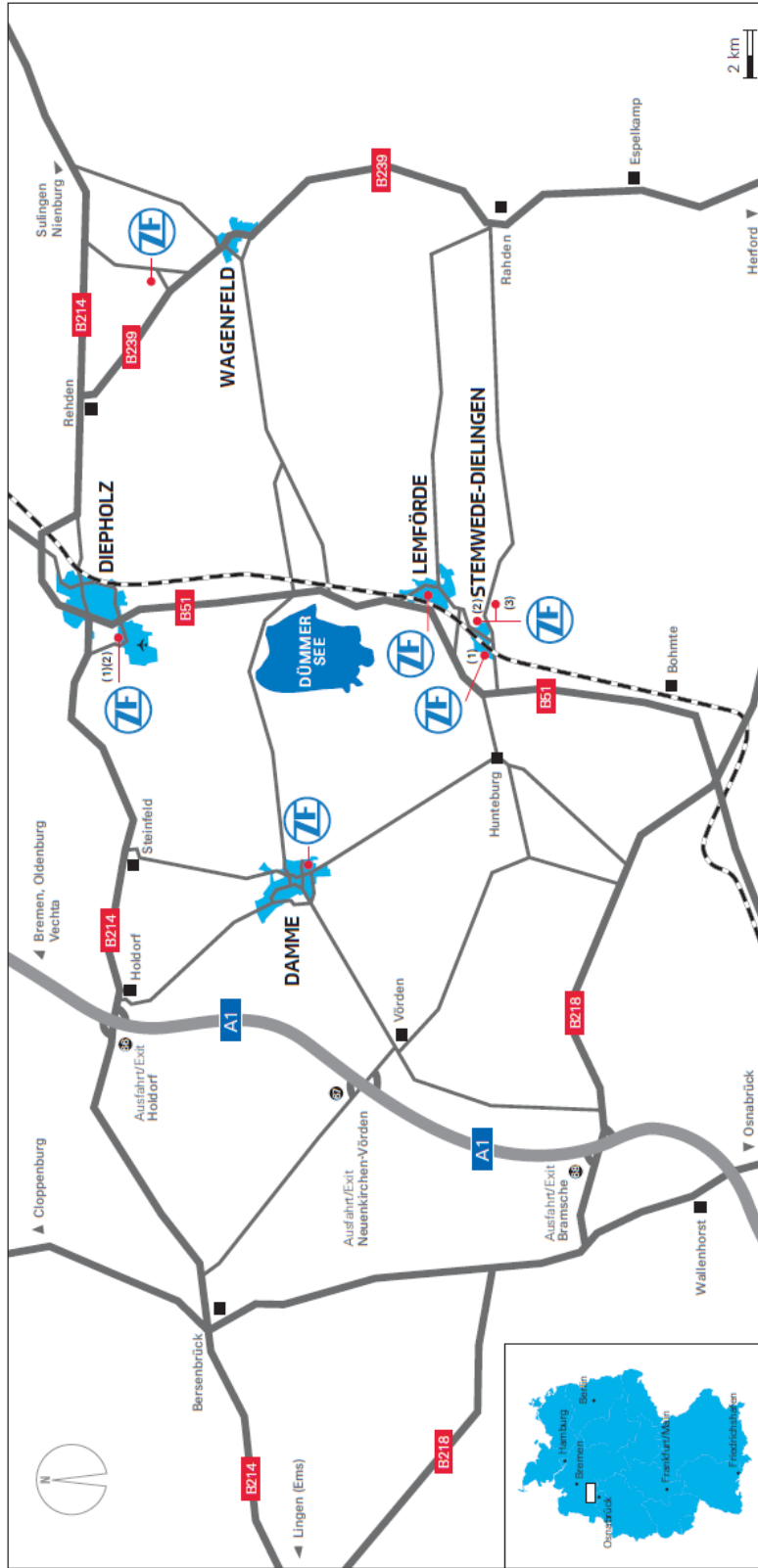
Outgoing goods				Opening hours		Comment
Plant	Location	Building	Gate	Working day	Time	
MAC	Alter Bahndamm 12 49448 Lemförde	07	1	Mo – Fr.	7:00 – 15:15	



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7. Directions

ZF am Multidivisionsstandort Lemförde · ZF at the multidivisional location Lemförde



<p>ZF Friedrichshafen AG Division Nutzfahrzeugtechnik Technology Division</p> <p>Postaddress · Postal address 49447 Lemförde · Deutschland · Germany</p> <p>Dielingen (1) Dr.-Jürgen-Uldeup-Str. 7 32351 Stemwe-de</p> <p>Hauptverwaltung Fahrwerktechnik Resequiers Division Car Chassis Technology</p> <p>Geschäftsfeld Nrw-Fahrwerkmodule Business Unit CV Chassis Modules</p>	<p>ZF Friedrichshafen AG Division Pkw-Fahrwerktechnik Car Chassis Technology Division</p> <p>Postaddress · Postal address 49447 Lemförde · Deutschland · Germany</p> <p>Dielingen (2) Dielinger Str. 60 32351 Stemwe-de</p> <p>Personalentwicklungszentrum (PEC) Personnel Development Center</p> <p>Dielingen (3) Am Thie 20 32351 Stemwe-de</p> <p>„Thiehaus“</p> <p>Mechanische Bearbeitung und Ausbildungszentrum (MAC) Machining and Training Center (MAC)</p>	<p>Damme Dr.-Jürgen-Uldeup-Platz 1 49401 Damme</p> <p>Geschäftsfeld Fahrwerkkomponenten Business Unit Chassis Components</p> <p>Wagenfeld Dr.-Jürgen-Uldeup-Platz 1 49419 Wagenfeld</p> <p>Geschäftsfeld Fahrwerkkomponenten Business Unit Chassis Components</p> <p>Diepholz (1) Dr.-Jürgen-Uldeup-Str. 11 49356 Diepholz</p> <p>Geschäftsfeld Fahrwerkkomponenten Business Unit Chassis Components</p>	<p>ZF Friedrichshafen AG Division E-Mobility E-Mobility Division</p> <p>Diepholz (2) Post- und Werksanschrift Postal and plant address Siemenstr. 4 49356 Diepholz</p> <p>Geschäftsfeld · Business Unit Electronic interfaces</p>
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