



## Appendix 5: Location specific forwarding instructions

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### Valid for location Diepholz / Division C and E

Version: 10.08.2018

#### 1. Necessary additional documents for the goods receipt

- Delivery note and fully completed waybill
- Waybill must contain all necessary information for the recording into the tool Assist (credit note procedure)
- Handover of TOMS-note

#### 2. Requirements for the equipment of the forwarder

- Only sideway loading and offloading of canvas cover trucks possible
- No processing of box trucks respectively only after prior consultation
- Delivery of sea containers only possible with prior arrangement.

#### 3. Requirements for the forwarder

- Register of the vehicles at the office.
- Securing of the load has to be done by the driver.
- All passengers have to wear the reflective vest (Norm EN 471) and safety shoes (DIN EN ISO 20345 (obsolete: DIN EN 345) when leaving the truck.

#### 4. Contact

Function	Name	Phone +49 5474 / 60-	E-Mail
Logistics Division C	Christian Brinkmeier	-3537	Christian.Brinkmeier@zf.com
Logistics Division E	David Duran-Bensusan	-3783	David.Duran-Bensusan@zf.com
Mgt. Lemförder Logistics	Benedikt Placke	-3570	Benedikt.Placke@lemlog.com
<b>Inbound</b>			
Lemförder Logistics	Jürgen Hesslau	-3352	Juergen.Hesslau@lemlog.com
<b>Dispatch</b>			
Lemförder Logistik	Sascha Kampers	-3631	Sascha.Kampers@lemlog.com



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### 5. Opening hours goods receipt

Goods receipt				Opening hours		Comment
Plant	Location	Building	Gate	Working day	Time	
I	Lemförder Logistik GmbH Dr.-Jürgen-Ulderup-Straße 9-10 49356 Diepholz			Mon – Fri	6:00 – 18:00 h	Lemförder Logistics
	<b>External Warehouse:</b> Lemförder Logistik GmbH Maschstraße 31 49356 Diepholz			Mon – Fri	6:00 – 16:00 h	Lemförder Logistics

### 6. Opening hours outgoing goods

Outgoing goods				Opening hours		Comment
Plant	Location	Building	Gate	Working day	Time	
I	Lemförder Logistik GmbH Dr.-Jürgen-Ulderup-Straße 9-10 49356 Diepholz			Mon – Fri	8:00 – 19:00 h	Lemförder Logistics
	<b>External Warehouse:</b> Lemförder Logistik GmbH Maschstraße 31 49356 Diepholz			Mon – Fri	8:00 – 16:00 h	Lemförder Logistics



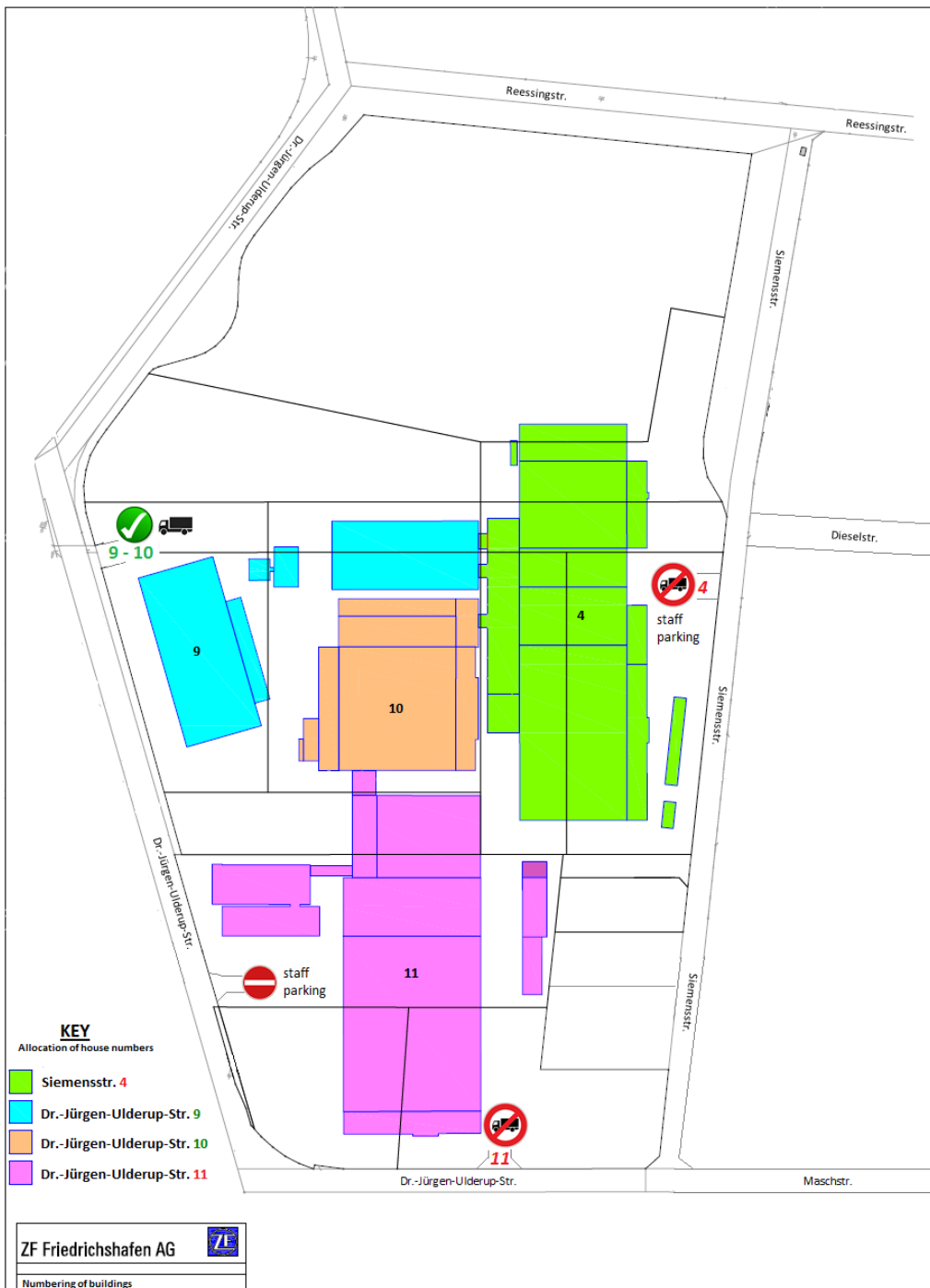
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## 7. Directions

### ZF am Multidivisionsstandort Lemförde · ZF at the multidivisional location Lemförde

<p><b>ZF Friedrichshafen AG</b> Division Nutzfahrzeugtechnik Technology Division</p> <p>Postadresse · Postal address 49447 Lemförde Deutschland · Germany</p> <p><b>Dielingen (1)</b> Dr.-Jürgen-Uldeup-Str. 7 32351 Stemwe-de</p> <p>Hauptverwaltung Division Pkw-Fahrwerktechnik Resequiers Division Car Chassis Technology</p> <p><b>Dielingen (2)</b> Dielinger Str. 60 32351 Stemwe-de</p> <p>Personalentwicklungszentrum (PEC) Personnel Development Center</p> <p><b>Dielingen (3)</b> Am Thie 20 32351 Stemwe-de</p> <p>„Thiehaus“</p> <p>Mechanische Bearbeitung und Ausbildungszentrum (MAC) Machining and Training Center (MAC)</p> <p><b>Damme</b> Dr.-Jürgen-Uldeup-Platz 1 49401 Damme</p> <p>Geschäftsfeld Fahrwerkkomponenten Business Unit Chassis Components</p> <p><b>Wagenfeld</b> Dr.-Jürgen-Uldeup-Platz 1 49419 Wagenfeld</p> <p>Geschäftsfeld Fahrwerkkomponenten Business Unit Chassis Components</p> <p><b>Diepholz (1)</b> Dr.-Jürgen-Uldeup-Str. 11 49356 Diepholz</p> <p>Geschäftsfeld Fahrwerkkomponenten Business Unit Chassis Components</p> <p><b>Diepholz (2)</b> Post- und Werksanschrift Postal and plant address Siemensstr. 4 49356 Diepholz</p> <p>Geschäftsfeld · Business Unit Electronic Interfaces</p>	<p><b>ZF Friedrichshafen AG</b> Division Pkw-Fahrwerktechnik Car Chassis Technology Division</p> <p>Postadresse · Postal address 49447 Lemförde · Deutschland · Germany</p> <p><b>Dielingen (1)</b> Dr.-Jürgen-Uldeup-Str. 7 32351 Stemwe-de</p> <p>Hauptverwaltung Division Pkw-Fahrwerktechnik Resequiers Division Car Chassis Technology</p> <p><b>Dielingen (2)</b> Dielinger Str. 60 32351 Stemwe-de</p> <p>Personalentwicklungszentrum (PEC) Personnel Development Center</p> <p><b>Dielingen (3)</b> Am Thie 20 32351 Stemwe-de</p> <p>„Thiehaus“</p> <p>Mechanische Bearbeitung und Ausbildungszentrum (MAC) Machining and Training Center (MAC)</p> <p><b>Damme</b> Dr.-Jürgen-Uldeup-Platz 1 49401 Damme</p> <p>Geschäftsfeld Fahrwerkkomponenten Business Unit Chassis Components</p> <p><b>Wagenfeld</b> Dr.-Jürgen-Uldeup-Platz 1 49419 Wagenfeld</p> <p>Geschäftsfeld Fahrwerkkomponenten Business Unit Chassis Components</p> <p><b>Diepholz (1)</b> Dr.-Jürgen-Uldeup-Str. 11 49356 Diepholz</p> <p>Geschäftsfeld Fahrwerkkomponenten Business Unit Chassis Components</p> <p><b>Diepholz (2)</b> Post- und Werksanschrift Postal and plant address Siemensstr. 4 49356 Diepholz</p> <p>Geschäftsfeld · Business Unit Electronic Interfaces</p>	<p><b>ZF Friedrichshafen AG</b> Division E-Mobility E-Mobility Division</p> <p><b>Diepholz (2)</b> Post- und Werksanschrift Postal and plant address Siemensstr. 4 49356 Diepholz</p> <p>Geschäftsfeld · Business Unit Electronic Interfaces</p>
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## Appendix 5: Location specific forwarding instructions



From Airport Bremen

- follow signposts to highway A1 towards Osnabrück
- leave A1 at exit Holdorf and follow federal highway B214 towards Diepholz
- follow B214 to Diepholz
- turn right onto Junkernhäuser Weg
- onwards Dr.-Jürgen-Ulderup-Str.

From Airport Münster/Osnabrück

- follow signposts to highway A1 towards Bremen
- leave A1 at exit Holdorf and follow federal highway B214 towards Diepholz
- follow B214 to Diepholz
- turn right onto Junkernhäuser Weg
- onwards Dr.-Jürgen-Ulderup-Str.

- NO inbound delivery station !
- NO trucks !
- Inbound delivery station