

Valid for location Bietigheim / ZF Lenksysteme GmbH

Version: 01.08.2011

1. Necessary documents for the goods receipt

- Loading equipment (pallet/container) data sheet in duplicate

2. Requirements for the equipment of the forwarder

- Only sideway (lateral) loading and unloading of canvas cover trucks possible
- No processing of box trucks
- Delivery of sea containers only possible with prior arrangement.

3. Contact

Function	Name	Phone +497142 / 702-	E-Mail
Freight management	Mr. Koulaxidis	-2268	ioannis.koulaxidis@zf-lenksysteme.com
Mgt. of empties	Mr. Fausel	-2168	uwe.fausel@zf-lenksysteme.com
Inbound			
- Plant 4030	Mr. Späth	-2260	martin.spaeth@zf-lenksysteme.com
- Plant 4038	Fr. Tsiadou	-2118	paraskevi.tsiadou@zf-lenksysteme.com
Dispatch			
- Plant 4030	Ms. Arabatzidu	-2009	maria.arabatzidu@zf-lenksysteme.com
- Plant 4030	Ms. Bauer	-2242	jannine.bauer@zf-lenksysteme.com
- Plant 4038	Ms. Tsiadou	- 2118	paraskevi.tsiadou@zf-lenksysteme.com

Appendix 5: Location specific forwarding instructions

4. Opening hours goods receipt

Goods receipt				Opening hours		Comment
Plant	Location	Building	Gate	Working day	Time	
4030	Laiernstr. 24 74321 Bietigheim			Mon – Fri	6:30 – 14:30 h	
4038	Asperger Str. 24 74321 Bietigheim			Mon – Fri	7:00 – 21:00 h	

5. Opening hours outgoing goods

Outgoing goods				Opening hours		Comment
Plant	Location	Building	Gate	Working day	Time	
4030	Laiernstr. 24 74321 Bietigheim			Mo – Fr.	8:00 – 20:00 h	
4038	Asperger Str. 24 74321 Bietigheim			Mo – Fr.	8:00 – 21:00 h	